

EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE

1. Decision to be taken: To consider and approve the award of the Fire Alarm & Emergency Lighting Servicing & Maintenance Measured Term Contract 2020-2023 to the most economically advantageous bid received by TVM UK Ltd. The procurement strategy has been based on a full open below OJEU threshold Tender exercise using a 60% quality / 40% price criteria evaluation via. the Pro Contract e-procurement portal in accordance with the Council's Contract Procedure Rules.
2. This is a: PORTFOLIO HOLDER SUPPORTED OFFICER DECISION
Note: This form should not be used for Key Decisions
3. The following is the decision making body or person:

Andy Fisher, Assistant Director for Assets after consultation with Cllr Richard Fry, Portfolio Holder for Finance.
4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Yes. Prior approved through existing Repairs & Maintenance Budgets for 2020/21 and beyond.
5. The decision was taken on: 23 October 2020
Note: - the above date to be completed by Democratic Services upon publication
6. Contact Officer and details: Sam Robbens, Senior Technical Officer for Property & Technical Services
7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made : None – evaluation matrix and pricing information considered commercially sensitive for publication.
8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: Sam Robbens, Senior Technical Officer for Property & Technical Services
9. The reason for the decision and other alternative options considered and rejected:

The Council has a large number of critical life safety systems in the form of fire and emergency lighting installations across a range of core Public Buildings such as Offices, Industrial Premises and Leisure Assets etc.

The inspection, servicing and maintenance of this equipment is a statutory duty and an essential part of the planned and cyclical maintenance programme to ensure systems are running reliable, safe and conforming to current regulations.

Decision Notice Form (ExD2)

Economies of scale have been obtained through a fully compliant open procurement exercise in accordance with the Councils Contracts Procedure Rules which has resulted in ten competitive priced bids being received for the callout, servicing and maintenance works through an agreed fixed schedule of rates for three years. There is also the option to extend the Contract for a further 2 years dependant on successful delivery against contract key performance indicators.

It is therefore recommended the most advantageous bid received which was assessed on a 60/40% quality / price ratio score for the sum of be accepted and a formal contract entered into with the successful Contractor. The Tender scoring evaluation was submitted to the S151 Officer and Portfolio Holder for Finance for review.

10. Declaration of any conflicts of interest of the decision making body or the individual: None.
11. Provide a note of any subsequent dispensations granted by the Head of Paid service: None.
12. Financial Implications of this Decision:-

Estimated cost:- £25,000 per annum (£125k over a 5 year contract – 3+1+1)

Funded from:- Existing allocation within the prior approved R&M Budgets for 2020/21 and beyond.

N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:

13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding

(insert name – signatures should be provided overleaf on page 3)

Adrian Sibley, Section 151 Officer

_____ Date: 23/10/2020

Leader/Officer **(insert name)**:

Andy Fisher, Assistant Director, Assets

_____ Date: 23/10/2020

Portfolio Holder **(insert name)**:

Councillor Richard Fry, Portfolio Holder for Finance

_____ Date: 23/10/2020